



# GWFF

GEOSPATIAL WORLD FORUM  
CONFERENCE & TECH SHOW

Theme: Sovereignty, Economy & Society

# EXHIBITORS MANUAL

RAI Amsterdam / 28 April - 1 May 2026

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# 1 Welcome Exhibitors

Geospatial World Forum 2026 is where innovation converges with opportunity. Set in the vibrant city of Amsterdam, this premier global event unites industry leaders, visionaries, and change-makers to discover cutting-edge developments in geospatial technology. Featuring enhanced offerings and an expanded program, the 2026 edition delivers a more impactful experience—driving meaningful collaboration and opening doors to new business potential.

This Exhibitor Manual serves as your comprehensive guide to ensuring a seamless and successful showcase at Geospatial World Forum 2026. Inside, you'll find important details, timelines, and insights designed to help you make the most of your participation.

We're excited to welcome you as an exhibitor and can't wait to see the impact you'll create. Let's shape the future of geospatial—together.



*See you in Amsterdam*

AMSTERDAM



## 2 General Information

### Regional Office

**Geospatial Media  
and Communications B.V.**  
Large Voorhout 12  
2514 ED Dan Haag  
The Netherlands

### Head Office

**Geospatial World**  
A-145, Sector 63, Noida  
Uttar Pradesh, India. 201301  
Phone: +91 120 461 2500

### Official Stand Contractor

**A-Booth Exhibition Services**  
**Jasper Van Honk**  
Phone: +31 (0)75- 6225582  
Email: jasper@a-booth.nl

### Event Venue

**RAI Amsterdam**  
Europaplein 24, 1078 GZ,  
Amsterdam, The Netherlands  
Phone: +31 10 405 4462

### Exhibition Operations & Logistics

**Yash Agarwal**  
Manager – Events Operation  
Mobile: +91 9319900362  
Email: yash@geospatialworld.net

### Registration

**Shweta Singh**  
Assistant Manager - Registrations  
Mobile: +91 8295423894  
Email: Shweta@geospatialworld.net

### Exhibition Dates and Opening Hours

Wednesday April 29, 2026  
**1200 – 1800 Hrs**

Thursday April 30, 2026  
**1000 – 1900 Hrs**

Friday May 1, 2026  
**1000 – 1500 Hrs**

### Exhibition Opening

Please mark your calendars for  
the opening of the exhibition on  
Wednesday, 29 April 2026.

*Any change in timing will be intimated to  
all exhibitors accordingly.*



## 3 Getting to the Venue

### Public Transport (Fastest & Most Convenient)

- **Metro 52:** Direct connection from Amsterdam Central Station to Europaplein in approximately 6 minutes, with the station located directly in front of the venue.
- **Train (NS):** Amsterdam RAI Station is just 300 meters from the venue and offers direct connections to Schiphol Airport (10 minutes), Amsterdam Amstel, and Utrecht.
- **Tram 4:** Runs from Amsterdam Central Station to the RAI, stopping at Europaplein.
- **Metro 50 / 51:** Operates between Amsterdam Sloterdijk and Gein / Amsterdam Amstel, stopping at Station Amsterdam RAI.

### By Car

- **Route:** Easily accessible via the A10 ring road, Exit 9.
- **Parking:** Paid parking is available at the RAI. P+R (Park & Ride) options are also available for visitors using public transport to access the city center.

### From Schiphol Airport

- **Train:** Approximately 10 minutes by direct train.
- **Car:** Around 8–15 minutes, depending on traffic conditions.

### Key Nearby Transport Hubs

- **Europaplein Station:** Served by Metro 52 and Tram 4.
- **Station Amsterdam RAI:** Served by NS Trains, Metro 50, and Metro 51.

### Currency

- Currency exchange centers are widely available throughout the city and at the airport.

### Tourist Information

- Immerse yourself in the vibrant culture of The Netherlands! Explore comprehensive tourist information at [I Amsterdam](#)



## 4 Registration

### Onsite Registration Date & Time

Day	Date	Timing
Tuesday	Apr 28, 2026	0800 hrs - 1800 hrs
Wednesday	Apr 29, 2026	0800 hrs - 1800 hrs
Thursday	Apr 30, 2026	0800 hrs - 1800 hrs
Friday	May 1, 2026	0800 hrs - 1400 hrs

### Complimentary Delegate Pass

Each booth includes a specific number of complimentary registrations based on the exhibition area. The following chart outlines the general guidelines

Complimentary Delegate	Booth SQM			
	9-14	15-18	19-24	24 Above
Exhibition Area	9-14	15-18	19-24	24 Above
Complimentary Delegates	2	3	4	As per package

### Registration Guidelines

All exhibiting companies are required to register the names and details of their booth representatives no later than **1 April 2026**.

- Each exhibitor must wear their official Exhibitor Badge at all times within the exhibition halls.
- Badges are strictly non-transferable.
- Badges can be collected from the **GWF 2026 Registration Desk** at the venue starting **28 May 2026 from 08:00 hrs onwards**.
- Access to the exhibition area will be granted only to individuals wearing valid event badges.

**Failure to register representatives within the stipulated deadline may result in delayed badge issuance and access restrictions.**

### Contractor Registration

For contractors responsible for booth construction and dismantling:

- Contractor badges will be issued at the Registration Area on the first day of build-up.
- Contractors must wear their badges at all times while inside the venue.
- Complete contact details (company name, supervisor name, mobile number, and email address) of all contractor personnel must be submitted.
- Contractors must comply with all venue safety, security, and operational regulations.

**Unauthorized personnel will not be permitted entry into the exhibition halls.**

## 5 Setup and Dismantle Schedule

### Build-up Schedule: Standard Stand Construction Package (Shell Scheme)

Day	Date	Timing (Hrs)	Details
Friday	April 24, 2026		Floor Marking and Overhead Rigging of Space
Tuesday	April 28, 2026	1600 - 2200	Exhibitors may begin moving in display equipment and posters for booth setup.
Wednesday	Apr 29, 2026	0800 - 1000	Aisles must be clear and empty, and packing materials should be taken out for storage. No more movements in the aisles.

### Build-up Schedule: Exhibitors with Their Own Stand (Raw Space)

Day	Date	Timing (Hrs)	Details
Tuesday	April 28, 2026	0800 - 0900	Floor marking and possession of space.
Tuesday	Apr 28, 2026	1000 AM	All construction activities shall commence as scheduled, and exhibitors may begin the move-in of materials accordingly. All major construction work must be completed within the designated timeframe. Please note that construction work will continue overnight to ensure timely and efficient completion.
Wednesday	April 29, 2026	0600 AM	Aisles must be clear and empty, and packing materials should be taken out for storage. No further movements in the aisles.

**Dismantel Timing:** 1st May 2026, 1500 hrs - 2200 hrs

## 6 Important Information

### Exhibitor Profile Submission

To ensure inclusion in the official Exhibitor Profile section, please submit the following by 1 April 2026:

- 100-word company profile (MS Word format)
- High-resolution company logo (JPEG format, minimum 300 dpi)
- Contact person's name and email ID
- Fascia name (as it should appear onsite) in MS Word format

**Failure to meet the submission deadline may result in exclusion from official event publications and marketing materials.**

### Possession of Exhibit Space

For exhibitors using non-official stand contractors:

- Approved stand design drawings must be submitted and approved prior to move-in.
- A €2,000 refundable performance bond/security deposit must be submitted to Yash Agarwal by 28 April 2026 before set-up at the venue.
- Possession of raw space will only be granted upon:
  - Full payment of exhibition space
  - Submission of the security deposit receipt
  - Approval of stand design

The security deposit is refundable after the exhibition, subject to:

- No damage to venue property
- Compliance with venue and organizer regulations

**Exhibitors must vacate the exhibition hall within the contractual move-out schedule. Overstaying beyond agreed hours will result in additional rental and penalty charges.**

### RAI Amsterdam

#### Services and Safety Requirements

All exhibitors must arrange required services and obtain important information directly through RAI Amsterdam.

Please use the official [RAI Webshop](#) to:

- Order electricity and water supply.
- Arrange security services and obtain any required permits.
- Book cleaning services.
- Order food and beverage services, if needed.
- Request hostesses or hosts, if required.
- Review and follow all safety and security rules.
- Follow fire prevention and fire safety requirements.
- Provide and use the required personal protective equipment (PPE).
- Access to parking.

*All rules and safety requirements must be reviewed and followed before and during the event.*

*Failure to follow these requirements may result in restrictions from the venue.*



## 7 Important Information

### Stand Plan Approval (Raw Space Exhibitors)

Exhibitors with raw space using non-official contractors must:

- Submit detailed stand layout and elevation drawings by 1 April 2026.
- Await written approval before commencing fabrication.
- Incorporate any modifications requested by the Organizer.

Construction must strictly adhere to approved drawings. Non-compliant stands may be stopped or modified at the exhibitor's expense.



### Stand Construction & Carpentry Guidelines

- Major carpentry, sawing, sanding, metal cutting, or fabrication inside the exhibition hall is strictly prohibited.
- Only prefabricated sections may be brought in for installation.
- Minor finishing and touch-up painting (not full painting) are permitted.
- Protect hall flooring using plastic sheets, plywood, or used carpet during installation.
- Contractors must remove debris and waste daily.

Non-compliance may result in suspension of construction activity.



### Completion Deadline

- All raw booths must be fully installed by **23:00 hrs** on **28 April 2026**.
- Booth cleaning services can be booked directly through RAI Amsterdam via the official online ordering system.

### Technical Specifications - Raw Space

- Here are crucial technical specifications regarding the utilization of your exhibit space, the standard stand construction package, and the exhibition area in general.



## 8 Technical Information

### Building Height

- Maximum permitted height: 3 meters.
- Structures exceeding 3 meters require prior written approval.
- Design submissions due by 1 April 2026.

### Electricity Voltage

- 230V / 400V, 50 Hz
- Floor duct supply

Power will be available starting 28 April 2026.

### Electricity Order

- Raw space exhibitors must order electricity via RAI Amsterdam by 31 March 2026.

### Connection Guidelines

- Exhibitors are responsible for internal wiring and connections.
- Overloading circuits may result in penalties or disconnection.
- Each exhibit must have independent switch connections.
- No alternate/throw-over switches permitted.
- Main supply points must remain accessible at all times.

### Switch Connections

- Exhibitors shall install separate and independent switch connections for each exhibit.
- No alternate connections or throw-over switches are allowed.

### Shell Scheme Booth Package

Available for stands between 9 sqm and 36 sqm.

Includes::

- White wall panels (2.50m x 1.00m aluminum frame system)
- Closed fascia with 200 cm name panel
- 500-watt power socket
- Company name & booth number on each open side
- 1 spotlight per 4 sqm
- Carpet tiles



Note:

- No rebate for unused inclusions.
- Furniture (through A-Booth) and additional power (through Rai Amsterdam) must be ordered separately
- Nailing or puncturing shell scheme panels is prohibited. Damage charges will apply.

## 9 Technical Information

### Accessibility and Safety

- Exhibitors shall keep main electrical supply points easily accessible for operation and repairs in emergencies.
- Please do not conceal or cover main electrical supply points.

### Safety Recommendations

- Exhibitors shall install voltage stabilizers/UPS for sophisticated equipment.
- Please engage qualified professionals for electrical wiring and installations.

### Plug & Socket Type

- The Netherlands uses **European Schuko plugs and sockets**.

### Suspension & Rigging

- Suspension is permitted subject to prior approval.
- Rigging services must be arranged through RAI Amsterdam.
- No direct ceiling suspensions via external contractors.
- Fixings to floors, walls, or ceilings are strictly prohibited.

### Internet

- Exhibitors requiring internet connectivity must order services directly from RAI Amsterdam.

### Heavy Machinery

- Maximum permitted height: 2.5 meters.
- Floor protection is mandatory for heavy equipment movement.
- Organizer may request weight load specifications.

### Logistics: Delivery & Removal

#### Exhibitors are responsible for:

- Timely delivery and removal of materials
- Compliance with venue regulations
- Coordination with official freight forwarder
- Dismantling timings: 1st May 1500 – 2200 Hrs

### Storage & Waste Management

- No storage permitted in aisles or behind stands.
- Empty crates must be removed promptly.
- Contractors must remove daily waste.
- Excessive discarded materials may be charged to exhibitors.
- The Organizer does not provide storage facilities within the venue.
- Safekeeping of surplus material may be booked directly with the freight forwarder.
- Cleaning services must be booked through RAI Amsterdam.

### Pets/Animals

- Pets and animals are strictly prohibited in the exhibition and conference areas.

### Stand Design & Conduct

- Stand designs must not obstruct neighboring booths.
- Open back walls must be properly finished.
- Structures must not extend beyond allocated boundaries.
- Raw space stands may not rely on shell scheme walls for support.

## 10 Technical Information

### Safety & Insurance

- Exhibitors must use qualified electricians.
- Voltage stabilizers/UPS are recommended for sensitive equipment.
- Exhibitors must obtain adequate insurance covering:
  - Public liability
  - Property damage
  - Staff and contractor injuries

The Organizer is not liable for loss, theft, or damage.

### Personal Belongings

- Exhibitors are fully responsible for their belongings.
- Valuable items (passports, laptops, prototypes) must be secured at all times.

### Force Majeure

In the event of cancellation or postponement due to force majeure or circumstances beyond the Organizer's control:

- Exhibitors shall not be entitled to compensation or damages.
- The Organizer reserves the right to reschedule the event.

### Post-Event Hall Handover

- All exhibits and stand materials must be removed by **22:00 hrs on 1 May 2026**.
- Items left beyond this deadline will be disposed of without liability.
- Associated costs will be charged to the exhibitor.



# 11 Rules, Instructions & Regulations

## Contractor Responsibility

- Raw space exhibitors/contractors are advised to maintain proper code of conduct with official contractor.
- Charges for damages to property, walls, flooring, etc., by the venue (Rai Amsterdam) will be borne by the respected exhibitors/contractors.

## Stand Design and Behavior

- Avoid designs blocking or boxing-in other exhibitors' stands.
- Open back walls should never be left untidily.

## Stand Construction Guidelines

- Fabrication or building from scratch inside the halls is not permitted.
- Please bring prefabricate and fit sub-sections of the stand inside the hall during build up.
- Only finishing and touching up of paint (not complete painting) is allowed during build up.

## Structural Limitations

- No part of any structures may extend beyond the boundaries of the allocated stand.
- Finished back wall required, except for island or peninsula stands.
- Open raw space stand shall not use the support of any shall scheme wall or any other wall of other stand/exhibitor.

## Shell Scheme Panels

- Nailing or puncturing shell scheme panels is strictly prohibited.
- Exhibitors shall bear the cost of damage directly.

## Heavy Machinery

- Maximum height of 2.5 meters for heavy machinery in the hall.

## Recommended additional precautions

- Protect the floor with old carpet or plywood for heavy-duty trolley movement.
- Use plastic sheets, plywood, or used carpet to protect aisle carpets during build-up.
- No sanding, sawing, metal cutting, major painting, or major construction allowed.

## Force Majeure

- In unfortunate cases of exhibition cancellation due to force majeure or unavoidable circumstances, exhibitors are not entitled to claim damages or compensation.
- Organizers reserve the right to reschedule the event in the interest of the exhibition.

## Insurance for Contractors & Service Men

- Exhibitors are advised to have sufficient insurance for covering their staff and hired contractors for any on-site physical damage.
- Organizers will not be held liable for any damages in case of mishaps.

## 12 Important Deadlines and contacts

Service	Official Vendor	Contact Details	Order Due Date
<ul style="list-style-type: none"> <li>Booth Construction</li> <li>Furniture</li> <li>AVs and Technical</li> <li>Printing</li> </ul>	Exhibition Services Jasper A-Booth	<b><u>A-Booth Webshop</u></b> T: +31 (0)75 - 6225581 E: Jasper@a-booth.nl	April 1, 2026
<ul style="list-style-type: none"> <li>Booth Cleaning</li> <li>Internet</li> <li>Electricity Connection</li> </ul>	Exhibition Services Michelle Dietz	<b><u>RAI Webshop</u></b> Phone: +31 10 405 4462 E: m.dietz@rai.nl	March 30, 2026
Shipping Manual	DSV Contract Logistics B.V. Europaplein 2-22 / P9 1078 GZ Amsterdam, The Netherlands	T: +31(0) 225 3973  E: fairs.amsterdam@dbschenker.com E: fairs.amsterdam@dbschenker.com	As per shipping label
<ul style="list-style-type: none"> <li>Company Information Form</li> <li>Fascia Name Form</li> <li>Security Deposit Form</li> </ul>	<b>Yash Agarwal</b> Geospatial World	M: +91 9319900362 E: Yash@geospatialworld.net	April 1, 2026
Registrations and Badge Printing	<b>Shweta Singh</b> Geospatial World	M: +91 8295423894 E: Shweta@geospatialworld.net	April 1, 2026



For more information:

**[GeospatialWorldForum.org](https://www.geospatialworldforum.org)**

## Location

### **RAI Congress Centre**

Europaplein 24, 1078 GZ Amsterdam,  
The Netherlands

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## CONTACTS

### **Exhibition and Sponsorship**

[Exhibition@geospatialworldforum.org](mailto:Exhibition@geospatialworldforum.org)

### **Registration and General Information**

[Registration@geospatialworldforum.org](mailto:Registration@geospatialworldforum.org)

[Info@geospatialworldforum.org](mailto:Info@geospatialworldforum.org)

### **Speakers**

[Papers@geospatialworldforum.org](mailto:Papers@geospatialworldforum.org)

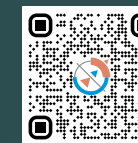
## SOCIAL MEDIA



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