GEO SMART INDIA

CONFERENCE & EXPO

16-18 December 2026

Bharat Mandapam, New Delhi

EXHIBITOR GUIDEBOOK

Your guide to planning, preparing and delivering a successful Expo participation.

WELCOME TO GEOSMART INDIA 2026!

Welcome to **GeoSmart India 2026 Expo**, a leading marketplace for India's geospatial and space ecosystem.

As geospatial, space and digital technologies become increasingly embedded across infrastructure, governance, mobility, defence, utilities, urban development, agriculture, mining and enterprise, the Expo brings together the technologies, solutions and organisations shaping this transformation.

Hosted at **Bharat Mandapam, New Delhi**, the GSI Expo provides a platform for technology companies, government organisations, start-ups and solution providers to showcase capabilities, demonstrate applications, engage with users and decision-makers, build partnerships and explore new business opportunities.

From AI, GIS and spatial analytics to Earth observation, drones, LiDAR, digital twins, mapping, positioning and autonomous technologies, the Expo reflects the growing convergence of technologies connecting the physical and digital worlds.

As an exhibitor, you are at the centre of this experience.

This Exhibitor Guidebook has been designed to help you plan and manage your participation effectively from stand preparation, logistics and venue access to registration, technical services, safety requirements and dismantling.

We look forward to welcoming you to GeoSmart India 2026 and to an Expo that creates meaningful connections, conversations and opportunities.

Your Sincerely.
Geospatial World Team





GENERAL INFORMATION

EXHIBITOR QUICK REFERENCE

EVERYTHING YOU NEED AT A GLANCE

Event

16–18 December 2026
Hall 14, Ground Floor
Bharat Mandapam, New Delhi – 110001

Exhibition Hours

Date	Time
Wednesday, 16 December	1200 hrs - 1900 hrs
Thursday, 17 December	1030 hrs - 1800 hrs
Friday, 18 December	1030 hrs - 1500 hrs

- Exhibitor booths must be staffed and operational by 1000 hrs during exhibition days.
- Any changes to the timings will be communicated to all exhibitors.

BUILD-UP

Raw Space:
14–15 December 2026

Shell Scheme Move-in:
15 December 2026

KEY DEADLINES

10 November 2026: Booth design approval and applicable exhibitor service requirements/forms.

20 November 2026: Submit details for complimentary exhibitor registrations.

More Information available on page no. 12

Exhibitor Support

Vidhu Maitra
Geospatial World | +91 7011912343 | vidhu@geospatialworld.net

IMPORTANT DATES & ACTION CHECKLIST

PLAN AHEAD

Use this checklist to ensure that all registrations, stand requirements and operational arrangements are completed on time.

Deadline / Date	Action Required
10 November 2026	Submit raw-space booth design for approval
10 November 2026	Submit electricity requirements
10 November 2026	Submit applicable fascia name, company information and service forms
10 November 2026	Order additional furniture, fabrication, printing, electrical, AV, plants and other booth services, as applicable
10 November 2026	Book dedicated internet requirements with RailTel
20 November 2026	Submit details for complimentary exhibitor registrations
Before Shipment	Complete freight, customs and insurance arrangements
14 December 2026	Raw-space possession and build-up begins
15 December 2026	Raw-space build-up completion / Shell Scheme exhibitor move-in
16 December 2026	GeoSmart India 2026 Expo, opens
18 December 2026	Expo closes and dismantling begins as per organiser-approved schedule

INTERNATIONAL FREIGHT

Plan shipments well in advance:
Sea Freight: Minimum 20 working days before delivery
Air Freight: Minimum 10 working days before delivery

ACTION REQUIRED

Exhibitors are responsible for ensuring that all relevant forms, designs, service requirements and payments are submitted within the applicable deadlines.

KNOW YOUR VENUE

TWO VENUES. ONE EVENT.

GeoSmart India 2026 will be hosted across two separate but interconnected buildings within the Bharat Mandapam complex.

Conference: Bharat Mandapam

Conference sessions and associated activities will be hosted at Bharat Mandapam.

EXPO: Hall 14 – Ground Floor

The GeoSmart India Expo will be hosted in Hall 14, a separate exhibition building.

Moving Between The Conference & Expo

Bharat Mandapam and Hall 14 are approximately 300 metres apart and are connected by a carpeted pedestrian passage.

Participants can move between the Conference and Expo venues; however, security screening is required while moving between the two buildings.

GEO SMART INDIA
CONFERENCE & EXPO



GETTING TO THE VENUE

CHOOSE THE RIGHT ACCESS ROUTE

Arriving by	Use
Expo – Hall 14 by Taxi/Cab	Gate 6
Conference – Bharat Mandapam by Taxi/Cab	Gate 7
Metro / On Foot	Gate 10 - Bharat Mandapam/ITPO Complex
	Nearest Station: Pragati Maidan Metro Station – Blue Line Hall 14 is approximately 400 metres / 10–12 minutes' walk from the metro exit.
Private Vehicle	**Basement 2 Parking beneath Bharat Mandapam.** Access through the underpass near Gate 7. (Keep left while driving inside Underpass). Basement 2 provides convenient access directly to Hall 14 front entrance (Expo Venue). Easy access for light hand carry materials.
Truck / Cargo Vehicle	**Gate 1 ONLY.** A detailed truck and cargo movement plan within Bharat Mandapam will be shared approximately one week before the event.

Entry & Movement Plan

To ensure safe and smooth access to Bharat Mandapam, all participants are requested to follow the venue's entry and security protocols.

Security & Entry

- Mandatory security screening at all entry points, including baggage checks.
- Carry your event badge or registration confirmation (digital or printed).
- Keep a valid government-issued photo ID available for verification.
- Entry is restricted to authorised participants.

Help Desks & Registration

- GSI 2026 Help Desks will be available at Gates 6, 7 and 10.
- Advance registration is strongly recommended for faster entry.
- Volunteers will assist participants with directions and registration queries.

Movement Within the Venue

- Follow directional signage and designated pedestrian routes.
- Volunteers will be available at key locations for assistance.





REGISTRATION, BADGES & SECURITY

REGISTER BEFORE YOU ARRIVE

PRE-REGISTRATION

- Exhibitors will receive registration codes and links from the GSI Registration Team to complete online registration.
- Exhibitors availing complimentary registrations must submit the required participant details by 20 Nov 2026.
- Advance registration is strongly recommended to avoid delays onsite.

Where To Register

Hall 14 – Exhibition Registration Area

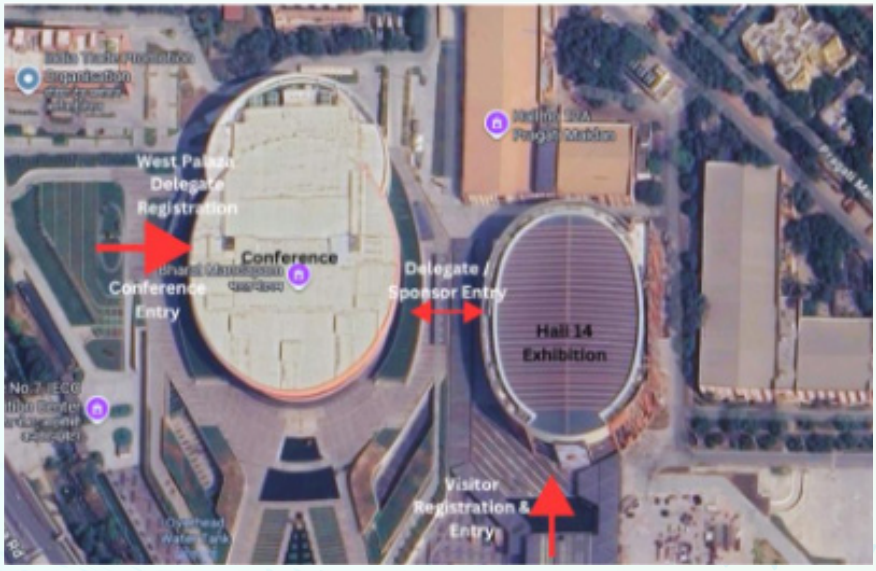
- Located at the main entrance of Hall 14.
- Provides access to the Exhibition and is the registration point for exhibition visitors, contractors/service providers, Expo-only delegates and exhibitors/booth personnel.

Business Plaza, Level 2 – Conference Registration

- For full conference delegates, sponsors, speakers and exhibitors.
- Provides access to both the Conference and Exhibition.

Badge & Security Requirements

- Badges are mandatory and must be worn visibly at all times.
- Badges are non-transferable.
- Security personnel may check badges at hall entry and exit points.
- Carry a valid government-issued photo ID for verification.
- Bags and belongings are subject to security screening.
- Lost badges will incur a reissue fee of INR 500.



EXHIBITOR REGISTRATION HOURS

ONSITE REGISTRATION & BADGE COLLECTION

Date	Time
Monday, 14 December	1200–1800 hrs – Exhibitors only
Tuesday, 15 December	0900–1800 hrs – Exhibitors only
Wednesday, 16 December	0800–1700 hrs
Thursday, 17 December	0800–1700 hrs
Friday, 18 December	0800–1400 hrs

Badges can be collected from the designated registration desk.
All exhibitors must wear their registration badge throughout their presence at the venue.

INTERNATIONAL EXHIBITOR INFORMATION

TRAVEL & ON-GROUND ESSENTIALS

VISA SUPPORT

International exhibitors requiring an official invitation letter for their visa application should contact: **registration@geospatialworld.net**

Please provide:

- Full name as per passport
- Colour copy of passport
- Travel dates

Weather

- Delhi in December typically experiences: Min: ~10°C | Max: ~25°C
- Light woollens are recommended, especially for mornings and evenings.

Currency & Payments

Currency: Indian Rupee (INR / ₹)

- Major credit cards are widely accepted at hotels and larger establishments.
- Smaller establishments may prefer cash or UPI.
- Currency exchange is widely available in Delhi.

Medical & Emergency Support

Basic first-aid and ambulance support is available at/near the venue.

International participants should bring sufficient prescribed medication and a valid prescription indicating generic medicine names, where applicable.







TECHNICAL INFORMATION

STANDS • LOGISTICS • SAFETY • SERVICES

BUILD-UP & DISMANTLING

GETTING YOUR STAND READY

RAW SPACE EXHIBITORS

Monday, 14 December

1000–1200 hrs: Possession of space.
1200–2200 hrs: Stand construction and movement of materials.

Tuesday, 15 December

0900–2200 hrs: Stand construction and finishing.

Major construction must be completed within the organiser-approved build-up schedule. All aisles must be cleared of any material and floor clean before exiting the venue.

Shell Scheme Exhibitors

Tuesday, 15 December

0900–2100 hrs: Exhibitor move-in, display installation and stand preparation.

During Build-Up

- Keep aisles, emergency exits and access routes clear.
- Remove packing and construction material promptly.
- Follow all Bharat Mandapam safety and contractor requirements.
- Cargo movement must follow the organiser-issued vehicle movement schedule.

Opening Day: Raw/ Shell Exhibitors

Wednesday, 16 December

NO construction work shall be allowed on the expo floor. The Exhibitors must ensure the booths are clean and ready for the opening.

Dismantling

Friday, 18 December 2026: 1600–2359 hrs.

Dismantling to begin only after the exhibition closes and the venue is cleared for dismantling by the Organiser.

CARGO & MATERIAL MOVEMENT

Moving Exhibition Material Into Hall 14

- All exhibition materials, equipment and displays must be moved into and out of Hall 14 in accordance with the organiser-issued cargo movement plan and Bharat Mandapam venue regulations.
- Detailed Truck & Cargo Movement Plan will be shared with exhibitors approximately one week before the event.

Delivery & Removal Of Exhibits

- Exhibition goods, other than hand-carried materials, must be moved through the designated loading/ unloading area of Hall 14.
- The loading/unloading area has limited capacity and may only be used for active loading or unloading.
- Vehicles must leave the loading area immediately after unloading/loading is completed.
- Exhibits and display materials cannot be removed from the exhibition hall during exhibition hours.

Heavy Equipment & Material Handling

Forklifts, cranes and other heavy material-handling equipment to be operated only by authorised service providers within the venue.

Plan Ahead: Exhibitors bringing large, heavy or specialised exhibits should coordinate their unloading and handling requirements with the official logistics provider in advance.

SHELL SCHEME STANDS: BOOTH SPECIFICATIONS & FACILITIES

Your Ready-Built Exhibition Space

Standard Shell Scheme stands are available for row, corner and peninsula configurations from 9 sqm to 36 sqm.

Stand Size	Tables	Chairs	Lights	Power Points	Dustbins
9–17 sqm	1	2	3	1	1
18–26 sqm	2	4	4	2	2
27–36 sqm	3	6	5	3	3

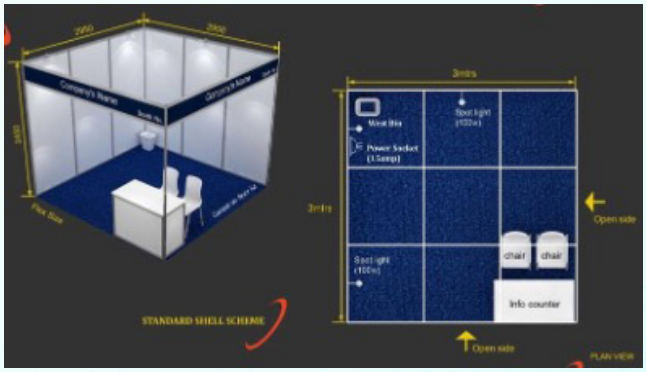
Stand Specifications

Standard Octanorm Panel

Printable area: 963 mm wide × 2412 mm high

Standard stand height: 2.50 m

Displays, structures and objects placed within a Shell Scheme stand must not exceed the permitted 2.50 m height.



Additional Requirements

Additional furniture, electrical supply, lighting and other booth requirements may be ordered separately on a paid basis.

No rebate will be provided where an exhibitor chooses not to use any item included in the standard Shell Scheme package.

Action Required: Submit additional service requirements by 10 November 2026.

RAW SPACE STANDS

DESIGN. APPROVAL. BUILD.

Raw-space exhibitors are responsible for the design, construction and finishing of their stands, subject to organiser and venue requirements.

Design Approval

Exhibitors appointing a contractor other than the official stand contractor must submit their stand design for prior approval.

The submission must include:

- Floor plan/layout
- Elevation drawings
- Stand dimensions
- Technical specifications

Submission Deadline: 10 November 2026

Any raw-space stand exceeding 3.5 m in height requires prior permission from the Organiser.

The stand constructed onsite must conform to the approved design.

Possession Of Space

Possession of raw space will be provided subject to submission of the required INR 50,000 security deposit cheque in favour of Geospatial World Pvt. Ltd. by 14 December 2026.

The deposit is to be submitted by the raw-space contractor and will be returned after the exhibition, subject to there being no damage to venue property.

Construction Inside Hall 14

- Carpentry work inside the exhibition hall is not permitted.
- Stands should therefore be substantially prefabricated before arriving onsite.
- Only assembly, installation and minor finishing/touch-up work is permitted inside the hall.
- The floor must be protected with suitable covering before installation begins.

Important

Contractors not complying with venue or organiser requirements may be prevented from continuing construction.

ELECTRICAL, INTERNET & TECHNICAL SERVICES

POWERING YOUR STAND

Electricity

Electrical connections from the main distribution system within the exhibition area will be provided through the designated service provider from 14 December 2026.

Raw-space exhibitors must submit their electricity requirements by: 10 November 2026

- Each exhibit/equipment must have a separate and independent electrical connection where required.
- Power must not be drawn from sockets allocated to another stand.
- Main electrical supply points must remain readily accessible for operation, inspection and emergency maintenance.
- Electrical installation should be carried out only by qualified personnel.

Internet

Dedicated internet connectivity at Bharat Mandapam is provided through RailTel Corporation of India Ltd.

Exhibitors requiring dedicated LAN/Wi-Fi connectivity for their stands should book the service directly with RailTel.

Advance booking is strongly recommended; onsite requests are subject to availability and may attract higher charges.

Plugs & Adapters

Indian electrical plugs and sockets are used at the venue. Exhibitors bringing equipment from overseas should arrange suitable adapters in advance.

Action Required

Finalise your stand's power, internet, AV and additional lighting requirements before submitting your service orders.

SAFETY REQUIREMENTS

SAFETY DURING BUILD-UP & DISMANTLING

All exhibitors and contractors are required to comply with venue safety requirements throughout build-up, exhibition and dismantling.

Working At Height

- Any work above 2 metres must be undertaken using appropriate certified scaffolding or working platforms.
- Scaffolds must have appropriate guardrails, toe boards and outriggers. Safety harnesses must be secured to suitable anchor points where required.
- Passing or throwing tools and materials between workers is prohibited.
- Personnel under the influence of alcohol and unqualified personnel are not permitted to undertake construction work.

Electrical Safety

- Electrical work may only be carried out by qualified/licensed electricians.
- Circuits must be properly earthed.
- Exposed wiring, taped joints and aluminium wiring are prohibited.
- Distribution boxes must remain enclosed.
- Cables must not run across gangways.
- Installations must be tested before activation.

Painting & Flammable Materials

- Spray painting is prohibited inside Hall 14.
- Only minor touch-up work using suitable non-aerosol materials is permitted. Flammable materials such as thinners must not be stored inside the hall.

PERSONAL PROTECTIVE EQUIPMENT

Safety Helmets

Mandatory for contractors during build-up and dismantling.

Safety Footwear

Protective footwear with reinforced toes is required in construction areas.

Other PPE

Gloves, goggles, masks, ear protection and other protective equipment must be used wherever the nature of work requires it.

STORAGE, WASTE & HOUSEKEEPING

KEEP THE EXPO SAFE & ACCESSIBLE

Storage

There are no storage facilities inside Hall 14 for empty packing cases, crates, surplus materials or other exhibitor property.

Exhibitors should make suitable storage arrangements with their freight/logistics provider.

Waste & Packing Material

- Do not place waste, packaging or construction material in aisles.
- Empty crates and cases must not obstruct gangways.
- All packing and construction waste must be removed promptly.
- Exhibitors may be charged for excessive packing material or discarded crates/cartons left within or behind the stand area.

Aisles & Emergency Access

Aisles, emergency exits and access routes must remain clear at all times.

Important Venue Rule

Do not use spaces behind stands or common passageways as temporary storage, which is strictly prohibited.

SHIPPING, FREIGHT & CUSTOMS

PLAN YOUR SHIPMENT EARLY

GeoSmart India 2026 has appointed DSV to support exhibitors with freight forwarding, customs clearance and onsite material handling.

SERVICES INCLUDE

- International freight
- Customs clearance
- Warehousing
- Transportation to venue
- Onsite unloading/loading
- Cranes
- Forklifts
- Manpower

Recommended Shipping Lead Time

Sea Shipments
Minimum 20 working days before delivery

Air Shipments
Minimum 10 working days before delivery

Insurance

- Exhibitors are responsible for ensuring that their goods are adequately insured throughout transportation, handling and the exhibition period.
- For tariffs, customs procedures, handling charges and shipping documentation, refer to the Shipping Manual / Shipping Information Form.

International Exhibitors

Please begin customs and freight planning well in advance, particularly for specialist equipment, temporary imports or equipment requiring onsite lifting/handling.

DURING THE EXHIBITION

OPERATING YOUR STAND

Before The Expo Opens

All stands must be fully prepared, staffed and operational by 1000 hrs during exhibition days.

Throughout Exhibition Hours

- Keep your stand appropriately staffed.
- Wear your exhibitor badge visibly at all times.
- Keep aisles and common areas unobstructed.
- Maintain your stand and surrounding area in a clean and safe condition.
- Do not store packaging, crates or surplus material behind the stand.
- Exhibits must not be removed from Hall 14 during exhibition hours.

Security of Exhibits

Exhibitors remain responsible for their exhibits, equipment, valuables and personal belongings.

Please Note

Exhibition halls are shared public environments. Do not leave valuables, laptops, mobile devices or portable equipment unattended.

INSURANCE, SECURITY & LIABILITY

PROTECT YOUR PARTICIPATION

Exhibitor Insurance & Responsibility

All Exhibitors are responsible for arranging adequate insurance coverage at their own expense, including, as applicable:

- Transportation of exhibits and materials to and from the venue, including shipment and customs-related risks.
- Installation, exhibition and dismantling activities.
- Loss, theft, fire, accidental damage and natural disasters.
- Public liability, property damage and third-party injury claims.

Exhibitors shall remain responsible for the safekeeping of their exhibits, equipment, materials and personal belongings, as well as any loss, damage or injury caused by their personnel, contractors, exhibits or activities, to the extent attributable to their acts or omissions.

Venue Security & Organiser Liability

The Organiser will arrange general security at the event venue, as applicable. However, the Organiser, venue authorities and official contractors shall not be liable for:

- Theft, pilferage, loss or damage to exhibits, booth materials, equipment or personal property.
- Delays in shipment, customs clearance or delivery of exhibition materials.
- Accidents, injuries or property damage arising within exhibitor stands or from exhibitor activities.

This limitation shall not apply to the extent that such loss, damage or injury is attributable to the negligence, wilful misconduct, fraud or breach of contractual obligations by the Organiser or its employees, agents, contractors or subcontractors.

Event Management & Operational Changes

The Organiser reserves the right to make reasonable changes to the event programme, schedule, timings, floor plan, access arrangements and other operational matters where necessary for the effective conduct, safety or management of the Event including instructions issued by Bharat Mandapam venue authorities.

The Organiser may also introduce or amend rules and regulations in the interest of safety, security and efficient event management. Such changes shall be communicated in writing and shall be binding on the Exhibitors, provided they do not materially diminish agreed exhibition benefits.

Indemnity & Limitation Of Liability

Exhibitors shall indemnify and hold harmless the Organiser, venue authorities and official contractors against third-party claims, liabilities, damages and reasonable costs arising from their participation, personnel, contractors, exhibits or activities, to the extent attributable to their wilful misconduct or breach of applicable obligations.

All provisions shall be read in conjunction with the applicable Sponsorship/Exhibition Agreement and its Terms and Conditions.

SUSTAINABILITY

Exhibit Responsibly

GeoSmart India 2026 encourages exhibitors to reduce waste and environmental impact wherever practical.

Stand Construction & Materials

- Choose reusable, recyclable or modular stand structures.
- Minimise single-use plastics, PVC banners and foam boards.
- Prefer water-based, non-toxic paints and adhesives.

Promotional Material

- Use QR codes and digital brochures wherever possible.
- Where printing is necessary, consider recycled paper and responsible printing options.
- Avoid disposable or environmentally harmful giveaways.

Energy

- Use LED lighting.
- Switch off unnecessary equipment when the stand is not operational.
- Choose energy-efficient equipment wherever possible.

EXHIBITOR SERVICES & CONTACTS

WHO TO CONTACT

Stand & Exhibition Services

Services:
Stand fabrication • Booth design • Additional furniture • Printing & installation • Electrical & lighting • AV/computer • Plants & flowers • Cleaning

Wasim Uddin
Plexus Event Management Pvt. Ltd.
Mobile: 9958282653
Email: plexusexpo@gmail.com
Order Deadline: 10 November 2026

Exhibitor Forms & Coordination

Forms:
Fascia Name • Company Information • Security Deposit • Electricity

VIDHU MAITRA
Geospatial World
Mobile: +91 7011912343 | Email: vidhu@geospatialworld.net
Deadline: 10 November 2026

Internet

AMARJEET SINGH
RailTel Corporation of India Ltd.
Mobile: +91 9212168823 | Email: support.itpo@railwire.co.in
Order Deadline: 10 November 2026

Freight & Logistics

DSV

ANIL MAHERRA
Regional Head FESL – North & East
Mobile: +91 9999571950 | Email: anil.kumar.maherra@dsv.com

Divya Mishra
Sr. Executive FESL
Mobile: +91 9899199710 | Email: divya.mishra@dsv.com
Deadline: Refer to Shipping Manual.



GEO SMART INDIA

CONFERENCE & EXPO

WE'RE HERE TO HELP

For questions regarding your participation in the GeoSmart India 2026 Expo, please contact:

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vidhu@geospatialworld.net

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