

## **GEO Smart India '2025**

**Dec. 02 - 04, 2025, Pragati Maidan, New Delhi, India**

### **Contact person details: -**

#### **Rajan Rawat - DGM – Exhibitions & Events**

PS Bedi & Co Pvt Ltd.

D-14/1 & 14/2, Okhla Phase - I, New Delhi – 110 020, India

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The following services and tariffs are for individual pieces up to 2000 kilos gross weight. Please send full details / specifications of exhibitors shipping pieces in excess of 2000 kilos, mobile units or FCL standfitting containers

### **INWARD MOVEMENT TO INDIA**

#### **(1) From free arrival ICD TKD / PPG New Delhi / New Delhi Airport**

##### **Customs Clearance, Port / Airport formalities & Site Handling covering following services:**

- Co-ordination with shipping line / Airline about arrival of cargo.
- Collection of documents from Shipping Line / Airline
- Preparation and presentation of temporary import entry supported by exhibitors Bank Guarantee, Embassy Bond / ATA Carnet or Guarantee provided by us
- Documentation for Custom clearance
- Processing of Custom permission.
- Completion of formalities with various authorities / Shipping Line / Airlines etc.
- Loading, Transportation to fair site and Offloading
- Customs examination, opening & re-packing.
- Shifting to booth (one lift only)
- Unpacking and placement of exhibits (Excluding stand dressing or assembly work)
- Supervision for above by PSBCPL staff

##### **(1.1) Handling for Seafreight shipments**

For all above services all-in-rate :	@ EURO 90.00 per CBM / 1000 Kgs.
Minimum :	LCL : EURO 200.00
	20' GP Box : 20 CBM
	40' GP Box : 40 CBM
	40' HC : 45 CBM

##### **(1.2) Handling for Airfreight shipments**

For all above services all-in-rate :	@ EURO 0.90 per Kg. / Min. EURO 200
	Gross / Chargeable weight whichever is higher

*On consolidated shipments under one Master Air Waybill OR Original Bill of Ladings a charge of EURO 50.00 would be applicable*

*If more than one exhibitors are included in single invoice, please check before shipping. A normal cost of EURO 50 per additional exhibitor will be applicable.*

**(2) ADDITIONAL CHARGES :** We have not included the following in the foregoing tariff of charges.

**(2.1) Documentation**

- I) Intervention with ATA Carnet --- EURO 100.00
- ii) Intervention with Bank Guarantee --- EURO 100.00
- iii) Providing of Re-Export Bond --- EURO 50.00
- iv) Permanent Import Entry --- EURO 150.00 + Custom duties & taxes
- v) Communication Fee --- EURO 50.00

**(2.2) Delivery of empty container to ICD New Delhi:-**

EURO 250/20' Contr. // EURO 350/40' Contr.

**(2.3) Storage, if required, and return of empties** during exhibition period including loading, transportation to our warehouse and handling and vice versa: EURO 20.00 per CBM

**(2.4) Statutory Charges :** Port Trust Fee, Airport Charges, Shipping and Airline Handling, Storage at Airport, Demurrage, Detention THC, Delivery Order, Amendment Charges (if any), Local taxes, Customs Duty (if any): All at actuals, as per receipts + 10% outlay charges

**(3) Late Arrival Surcharge :** 20% for Shipments reaching after deadline dates

**(4) Heavy Lift Surcharge**

- i) Single piece weighing between 3000 Kgs. – 12000 Kgs. : 10%
- ii) Single piece weighing above 12000 Kgs. : 15%

**(5) Hire Of Equipments For Assembly, Erection & Dismantling**

- i) **Hydraulic Pallet Truck** (2 metric tons) --- @ EURO 5.00 per Hour / Minimum 02 Hours
- ii) **Forklift** 3 Metric Tons --- EURO 15.00 per Hour / Minimum 02 Hours  
5 Metric Tons --- EURO 25.00 per Hour / Minimum 02 Hours
- iii) **Crane** 10 Metric Tons --- EURO 30.00 per Hour / Minimum 02 Hours  
20 Metric Tons --- EURO 30.00 per Hour / Minimum 02 Hours  
25 Metric Tons --- EURO 40.00 per Hour / Minimum 02 Hours
- iv) **Labour** per worker --- EURO 5.00 per Hour / Minimum --- 02 Hours

**Bank Guarantee:-** Bank Guarantee must be provided for temporary shipments not covered by ATA Carnet. Bank Guarantee can be provided by PSBCPL. Please advise us value of the shipment to enable us to quote accordingly. Normal cost is 3.00% of value / minimum EURO 250.

**GST:-** 18% of all above charges except statutory charges. The GST may vary as per the Govt. regulations

## **OUTWARD MOVEMENT FROM INDIA**

At the close of the exhibition, services under seafreight movement and airfreight movement will be performed in reverse order until handed over to Shipping Line / Airline at Port / Airport of export and the *charges will be as inward movement to India.*

### **ADDITIONAL CHARGES**

#### **(R.1) Documentation**

- i) Intervention with ATA Carnet / Embassy Guarantee --- EURO 100.00
- ii) Cancellation of Bank Guarantee & Re-Export Bond -- EURO 150.00
- iii) Cancellation of Re-Export Bond -- EURO 50.00
- iv) Export Facilitation for providing our Import / Export Licence (in case re-export of shipment earlier imported by paying duty & taxes) --- EURO 100.00
- iv) Communication Fee --- EURO 50.00

**(R.2) Collection of empty contr from ICD Delhi:-** EURO 250/20' Contr. // EURO 350/40' Contr.

**(R.3) Statutory Charges :** Port Trust Fee, Airport Charges, Shipping and Airline Handling, THC --- All at actuals, as per receipts + 10% outlay charges

**(R.4) Customs documentation charges** (per consignment) for change in method of shipping or clubbing for return per import entry: Sea --- EURO 150.00 / Air --- EURO 75.00

**(R.5) Customs consumption entry of consumable items:**  
EURO 75.00 + any Duty/Tax. (10% advancement/agency)

**GST:-** 18% of all above charges except statutory charges. The GST may vary as per the Govt. regulations

## **SALES CLEARANCE / HOLD SHIPMENTS**

- i) Under ATA Carnet --- 1% of assessable value or EURO 300.00 whichever is higher
- ii) Under Bank Guarantee --- 1% of assessable value or EURO 300.00 whichever is higher

#### **Handling of sold and / or Hold till further instructions, for re-export**

From close of exhibition to re-packing and transportation to the (uncovered) Customs designated storage place ---- EURO 20.00 per cubic meter (Minimum 2 CBM)

Loading at booth and offloading at warehouse ---- EURO 40.00 per cubic meter (Minimum 2 CBM)

Storage: EURO 10.00 per cubic meter per week at uncovered customs designated area with a minimum charge equivalent to one month of EURO 80.00.

Please be informed that your goods are in India under guarantees to Customs unless all formalities are completed and adhered to by the buyer no goods can be released. Should your sale not materialize then please contact us and we will arrange return of exhibits. Goods are only allowed to be held for a period of 6 months from date of import

## **GUIDELINES / CONSIGNMENT INSTRUCTIONS**

### **CONSIGNMENT INSTRUCTIONS (IF SHIPMENT IS UNDER MAWB only)**

**Consignee:** <Name of The Exhibitor>  
for: GEO Smart India '2025  
Hall No. \_\_\_ Stand No. \_\_\_\_  
Dec. 02 - 04, 2025, Pragati Maidan, New Delhi, India

**Notify:** <Name of The Exhibitor>  
c/o P S Bedi & Co. Pvt. Ltd  
D-14/1, Okhla Phase – I, New Delhi - 110020, India  
Tel.: +91-11-46055200  
rrawat@psbedi.com

➔ *In case the shipment is under ATA Carne / Bank Guarantee + invoice for consumables, the shipments should be packed separately and should be sent under one MAWB / Master B/L + 02 HAWBs / House B/Ls (one for ATA Carnet / Bank Guarantee and the other for Invoice for Consumable). For Air Console shipments, please ensure to send the pre-alert 48 hours before sending the shipment*

### **CONSIGNMENT INSTRUCTIONS (If shipment is under MAWB & HAWB)**

<b>Master Airway Bill</b>	<b>House Airway Bill</b>
<p><b>Consignee:</b> P S Bedi &amp; Co. Pvt. Ltd D-14/1 Okhla Phase - I New Delhi - 110020, India</p> <p><b>Notify:</b> P S Bedi &amp; Co. Pvt. Ltd Tel.: +91-11-46055200 Fax: +91-11-41552911</p>	<p><b>Consignee:</b> &lt;Name of The Exhibitor&gt; for: GEO Smart India '2025 Hall No. ___ Stand No. ____ Dec. 02 - 04, 2025, 2025 Pragati Maidan, New Delhi, India</p> <p><b>Notify:</b> &lt;Name of The Exhibitor&gt; c/o P S Bedi &amp; Co. Pvt. Ltd D-14/1, Okhla Phase – I New Delhi - 110020, India Tel.: +91-11-46055200</p>

PORT OF DISCHARGE: **ICD NEW DELHI**

AIRPORT OF DISCHARGE: **NEW DELHI AIRPORT**

FREIGHT: **PRE-PAID**

#### **Special Instructions to be printed on Bill of Lading / Airway Bill**

“Please handover delivery order to M/S P S Bedi & Co Pvt Ltd without asking for further authorisation”.

### **CASE MARKING**

All the packages shall be marked as follows & clear identification marks corresponding to ATA Carnet, Proforma Invoice & Packing List should be done to identify every package:

**(NAME OF THE EXHIBITOR)**

**C/O P S BEDI & CO. PVT. LTD**

**GEO Smart India '2025**

**New Delhi, India**

**CASE NUMBERS \_\_\_\_\_ GROSS WEIGHT \_\_\_\_\_ NET WEIGHT \_\_\_\_\_**

### **DEADLINES DATES:**

Latest Arrival date at ICD New Delhi:

10 working days prior to the delivery date at Show site

Latest Arrival date at New Delhi Airport:

07 working days prior to the delivery date at Show site

### **DOCUMENTATION**

**Following documents are required for Customs Clearance:**

- Original Bill of Lading / Airway Bill.
- ATA Carnet issued by Origin Chamber of Commerce & Industry (“REPRESENTED BY” - P S BEDI & CO. PVT. LTD ON BEHALF OF (NAME OF THE EXHIBITOR))
- 3 Copies Original Proforma Invoice
- 3 Copies Original Packing List (giving packing specifications, gross weight & dimensions).
- Participation Certificate from the organisers of the exhibition
- Letter of Authority in favour of P S Bedi & Co. Pvt. Ltd authorizing us to under take import clearance & collect Delivery Order from the concerned shipping line / airlines. (Format Letter 1)
- Letter of Authority by the exhibitor authorizing P S Bedi & Co Pvt Ltd to handle the ATA Carnet (Format Letter 2)
- Catalogue & Write up of equipment, if available.
- To & fro Insurance Certificate, if available.

### **PERFORM INVOICE**

- All entries in English Language.
- A complete description of the item must be given such as serial number, model number etc.
- Every individual item, including giveaway and brochures, is to be given a value based on CIF Value & not to be included in the ATA Carnet. (Please ship giveaways, brochures, gift items, Catalogues, Stationery etc. on a separate invoice and do not include in the ATA Carnet)
- Do not indicate the phrase “No Commercial Value”.
- Please indicate the phrase “Samples for demonstration in public interest”.

**Format Letter 1 :: On company headed paper of the exhibitor**

<Date>

**To Whom It May Concern:**

We hereby authorize M/s. **P.S. Bedi & Co. Pvt. Ltd.** to handle, customs clear and represent us before concerned authorities on our behalf for our shipment arrived vide Airway Bill Number / Bill of Lading No. \_\_\_\_\_ for display at \_\_\_\_\_ to be held at \_\_\_\_\_ between \_\_\_\_\_.

Thanking you,

for \_\_\_\_\_ **Name of Exhibitor** \_\_\_\_\_

**Authorized Signatory**

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**Format Letter 2 :: On company headed paper of the exhibitor**

Date \_\_\_\_\_

**To Whom It May Concern:**

We hereby authorize M/s. **P S Bedi & Co Pvt Ltd** to handle, customs clear and represent us before concerned authorities on our behalf for our shipment arrived vide **AWB / B/L No.:** \_\_\_\_\_ / **ATA Carnet No.** \_\_\_\_\_ for display at \_\_\_\_\_ to be held at \_\_\_\_\_ between \_\_\_\_\_.

P S Bedi & Co Pvt Ltd is also authorized to sign the above mentioned ATA Carnet on our behalf.

Thanking you,

For \_\_\_\_\_ **Name of the Exhibitor** \_\_\_\_\_

**Authorized Signatory**