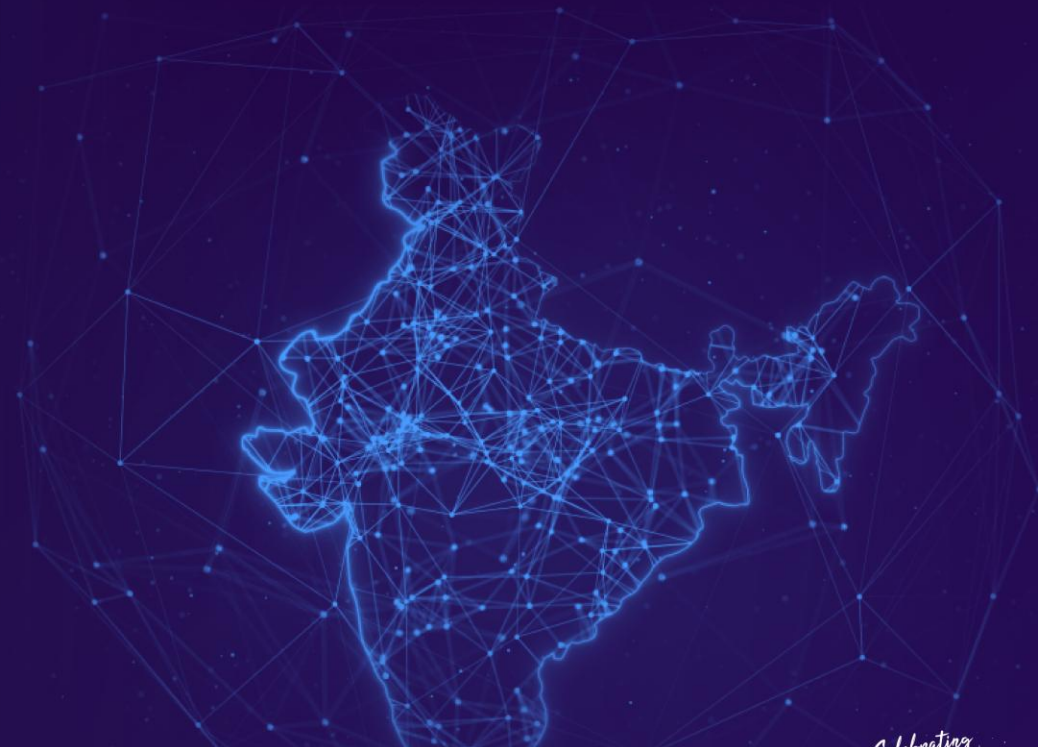


GE SMART INDIA

CONFERENCE & EXPO

2-4 December 2025
Bharat Mandapam, New Delhi

EXHIBITOR GUIDEBOOK



Welcome to GeoSmart India 2025!

2nd Dec 2025 - 4th Dec 2025

GeoSmart India, now in its 25th year, stands as the country's premier platform for geospatial innovation, digital infrastructure, and governance transformation. Over the past two decades, it has grown into a strategic gathering point for policymakers, industry leaders, innovators, and academia shaping India's spatial future.

To mark this milestone, **GSI 2025** is being hosted at **Bharat Mandapam, New Delhi** — India's most iconic and expansive convention venue — underscoring a renewed commitment to **scale, sustainability, and strategic national impact**.

This guidebook is your official reference for every operational aspect of exhibiting at GSI 2025. Whether you're part of a government pavilion, an emerging tech start-up, or an international industry leader, this guide has been designed to help you plan, prepare, and participate effectively.



GE SMART INDIA

CONFERENCE & EXPO

02-04 December 2025

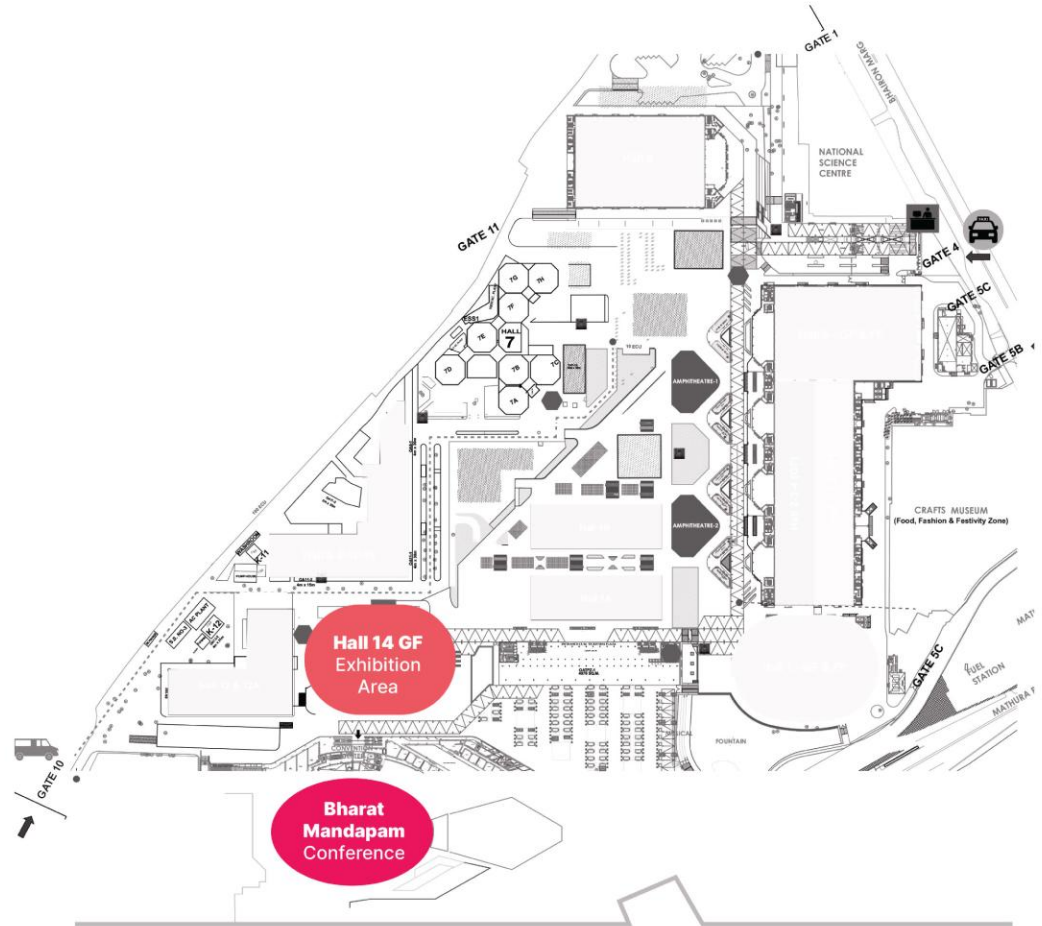
Bharat Mandapam, New Delhi



Hall 14 GF - Exhibition Area



Bharat Mandapam - Conference



General Information

1. Exhibition Dates & Opening Hours
2. Exhibition Venue & Entry Points
3. Travel & On-Ground Essentials
4. Accessibility to the Venue
5. Entry & Movement Plan
6. Exhibitor Registrations

Exhibition Dates & Opening Hours

Day	Date	Time
Tuesday	2 December 2025	1200 hrs - 1900 hrs
Wednesday	3 December 2025	1000 hrs - 1800 hrs
Thursday	4 December 2025	1000 hrs - 1600 hrs

- *Any change in timings will be intimated to all the exhibitors*
- *All booths must be manned and operational by 0930 hrs. during exhibition hours*

Exhibition Venue & Entry Points

1. **Hall 14, Ground Floor – Bharat Mandapam**

ITPO complex, New Delhi – 110001

2. **Access Gate: Exhibitor and Visitor Entry - Gate 10 (Metro), Gate 6 (Taxi Drop-off)**

3. **Conference Delegates – Gate 7 (Taxi Drop-off)**

4. **Trucks and Cargo Entry – Gate 1**

Trucks and cargo movement Plan will be shared 2 weeks before the event

Travel & On-Ground Essentials

Weather

- Delhi in **December** typically experiences:
- **Min:** ~10°C | **Max:** ~25°C
- Light woollens are advised, especially for mornings and evenings.

Visa Applications

- Exhibitors / Sponsors requiring an official **Invitation Letter** for applying Visa are requested to send an email to Mr. Yash Agarwal at yash@geospatialworld.net with the following details:
 - Full Name as per Passport
 - Colored Copy of Passport
 - Travel Dates

Currency & Credit Cards

- Indian currency: **INR (₹)**
- Credit cards like **Visa, MasterCard, and AmEx** are accepted in major hotels and restaurants.
- Smaller establishments typically prefer **cash/ UPI**. Currency exchange is widely available in Delhi.

Medical Advice

- For all international participants please carry **prescribed medications** as some may not be available locally. As per law of land its mandatory carry prescription along with Salt Names to make it easy for buying it locally.
- Basic first aid & Ambulance services are available at the venue and nearby.

Nearest Hospitals from Pragati Maidan:

Hospital Name	Website / Contact
Lok Nayak Hospital	https://lnjp.delhi.gov.in/ // 011-23236000
Indraprastha Apollo Hospital	https://www.apollohospitals.com/delhi +918069049768
Ram Manohar Lohia Hospital	https://rmlh.nic.in/ 011 2340 4040 /

Emergency Contact:

- Police Control Room : +91 1123490251 / dial 112
- Fire Control Room: +91 101
- Women's Helpline: +91 1123317004 // dial 1091

Accessibility to the Venue

From the Airport

- **Indira Gandhi International Airport (DEL)** – ~20 km / 40–50 min drive (*Subject to traffic conditions*)

Options:

- **Prepaid Taxi** – Counters are available at arrival gates (24/7)
- **App-based Cabs** – *Ola, Uber* (Download before arrival) & can be taken at their respective parking places.
- **Airport Metro Express** – Connect to the Airport Express Line at IGI Airport, change to the Yellow Line at New Delhi, then change to the Blue Line at Rajiv Chowk, and exit at Pragati Maidan Metro Station.

By Metro

- **Nearest Station:** *Pragati Maidan Metro Station* (Blue Line)
- **Exit:** Gate No. 10 (ITPO complex)
- Hall 14 is at 400 m distance a short **10–12 min walk** from the metro exit gate no. 10.
- Delhi Metro Map & Ticket Booking Information can be viewed directly via the official Delhi Metro Rail Website:

Delhi Metro

From Major Railway Stations

- From **New Delhi (NDLS)** station distance to Venue is 4 KM and approx. travel time is 15 – 20 Min
- From old Delhi (DLI) station distance to Venue is 5 KM and approx. travel time is 20 – 25 Min
- From Hazrat Nizamuddin (NZM) station distance to Venue is 3 KM and approx. travel time is 15 – 20 Min
- From Anand Vihar (ANVT) station distance to Venue is 13 KM Approx and approx. travel time is 40 – 50 Min

Entry Points

Recommended Entry: **Gate 6 and 7 (Drop off by Taxi)**



For Exhibitors & Visitors Arriving by Private Vehicles

For exhibitors arriving by **private vehicles** are requested to use '**Basement 2**' parking which is located under Bharat Mandapam premises, with convenient access to **Hall 14**.

Parking Entry Routes:

An underpass located next to of Gate 7 provides direct access to Basement 2 parking. (Keep left while driving in Underpass)

'**Basement 2**' parking leads directly to Hall 14's front entrance (Exhibition Venue), ensuring quick movement of people and hand-carried materials.



For Exhibitors & Visitors Arriving by Delhi Metro

- Those arriving by Delhi Metro (Blue Line) shall exit at Pragati Maidan Metro Station.
- Please use **Gate No. 10** of Bharat Mandapam for direct pedestrian access to Hall 14 and Bharat Madapam convention center.

Entry & Movement Plan

To ensure smooth movement and safety for all participants, strict entry protocols are followed at Bharat Mandapam. Please read the instructions carefully before arriving at the venue.

Security Protocols at Entry Gates

- All entry gates of Bharat Mandapam have strict security checks.
- No individual is allowed to enter without proper verification and security screening at the gate.
- Bags and belongings will be also scanned, and only authorized persons will be permitted access to the venue.

Volunteer Desks & Entry Tickets

- At Gate 6, 7 and 10 dedicated GSI Help desk will be available to assist delegates.
- All the participants are requested to register in advance and show badges at entry gates (digital or printed)
- Please keep your government-approved ID handy, as it may be required for verification purposes.

Movement Inside the Venue

- Clearly marked signage will guide participants toward halls, registration counters.
- GSI Volunteers will be available to help inside the venue for support and crowd management.



Exhibitor Registrations

Pre-Registration Process

- Exhibitors will receive **registration codes and link** from our registration team to complete the **online registration**.
- Exhibitors availing complimentary registrations must submit their details by 1 November 2025.
- Badges can be collected at the *Registration Desk of Hall 14 on all exhibition days*.

On-Site Registrations

Day	Date	Time
Monday	1 December 2025	1400 hrs - 1800 hrs (only Exhibitors)
Tuesday	2 December 2025	0800 hrs - 1700 hrs
Wednesday	3 December 2025	0800 hrs - 1700 hrs
Thursday	4 December 2025	0800 hrs - 1400 hrs

- Any change in timing will be intimated to the exhibitors respectively.
- Please note that it is mandatory to wear the registration badge for complete duration of the Exhibition

Registration Locations

Main Registration – West Plaza, Bharat Mandapam

- Provides access to **both Conference & Exhibition**.
- Only for **full conference delegates, Sponsors, speakers and exhibitors**
- Once registered here, exhibitors and delegates can enter Hall 14 **directly from the Mandapam main building** using the **back exit** and **second entry** of Hall 14.

Hall 14 Registration Desk

- Located at Hall 14's main entrance, provides access to only **Exhibition**
- **Mandatory** for Exhibition visitors, Contractors & service providers, Expo-only delegates, Booth attendees.

Badge Guidelines & Access Rules

- Badges are mandatory for entry and must be worn visibly at all times.
- Security will scrutinize badges at all hall entry/exit points.
- Complete pre-registration before arriving onsite to avoid delays and inconvenience.
- Badges are non-transferable. Lost badges will incur a reissue fee of INR 500





TECHNICAL INFORMATION

- 1. Build-up Information**
 - 2. Booth Specifications**
 - 3. Shipping & Logistics**
 - 4. Internet Connectivity**
 - 5. Safety Guidelines**
 - 6. Insurance & Liability**
 - 7. Sustainability Guidelines**
- 

Build-up Information

Shell Scheme Exhibitors

Day	Date	Time(Hrs)*	Info
Monday	1 December 2025	1600 hrs – 2200 hrs	Exhibitors may start setting up posters and display stuff
Tuesday	2 December 2025	0600 hrs – 0900 hrs	Aisles must remain clear; remove all packing materials. No movement allowed in aisles.

Raw Space Exhibitors

Day	Date	Time(Hrs)*	Info
Monday	1 December 2025	1000 hrs – 1100 hrs	Possession of space.
Monday	1 December 2025	1100 hrs – 2200 hrs	Construction begins, and exhibitors may move in materials. Major work must finish by 2200 hrs. on 1 st Dec 2025.
Tuesday	2 December 2025	0600 hrs – 0900 hrs	Aisles must remain clear; remove all packing materials. No movement allowed in aisles.

Dismantling hours

Thursday 4 Dec, 1900–2359 hrs

A detailed plan of Trucks and Cargo Movement Inside Bharat Mandapam premises will be shared 2 weeks prior to the conference

Booth Specifications

Shell Scheme Stand

Standard shell scheme package is available for row, corner and peninsula spaces between 9 m² and 36 m².

Inclusions

Size (SQM)	Table	Chair	Light	PowerPoint	Dustbin
9-17	1	2	3	1	1
18-26	2	4	4	2	2
27-36	3	6	5	3	3

- The printable dimensions of each octomom panel 963 mm wide x 2412 mm height
- The building height is 2.50 meter for all shell scheme stand walls and the objects inside the stand should not be more than 2.50 m.
- No rebate will be given if the exhibitor decides not to avail any of the above shell scheme provisions.
- Exhibitors must order for furniture and extra power supply if required over and above the above entitlement, which will be on paid basis. Please refer to the order forms available on the website of GSI 2025

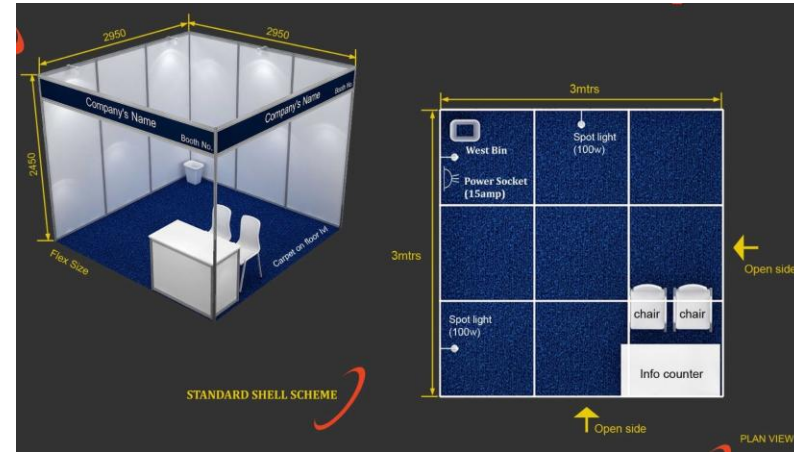


Photo Reference of 3m x 2m, 9sqm shell booth

Raw Space / Build-up Stands

Design Approval

- Raw space or space only Exhibitors using a contractor other than the official stand construction contractor, must submit the layout design of their stands, for approval to organizer.
- These plans shall include elevation drawings, dimensions and technical specifications.
- **For higher raw booth more than 3.5 m, permission is required from Organiser.**
- **Deadline to submit the booth design for approval is 2nd November 2025.**
- Actual construction and display in the stand must strictly confirm to the drawings approved by the organizer.

Possession of space

- Possession of space will be given to raw space exhibitors who have provided security deposits cheque of INR 50,000 in the name of Geospatial Media and Communications Pvt. Ltd. to Yash Agarwal by 1 December 2025.
- The cheque will be returned to the exhibitor immediately after the exhibition gets over and no damage in the property is made. This cheque shall be submitted by the contractor of raw space.

Electricity

- Power connection from the main distribution box (DB) inside the exhibitors' area will be provided by the official contractor commencing 1 December 2025. All the raw space exhibitors are requested to fill the electricity form available on the website for their electricity requirement by 2nd November 2025.
- Exhibitors must install separate and independent switch connections for each exhibit. Alternate connections are not allowed. Power load is not allowed to be taken from the open sockets other than your own booth.
- All the main electrical supply points must kept easily accessible for operation and repairs in the event of emergency.
- Exhibitors are advised to exercise the highest level of safety precautions and engage the services of only qualified professionals for electrical wiring and installation.

Plug, Sockets and Adapters

Regular Indian plugs and sockets are used in Delhi. Adapters (15 / 5 Amp.) can be purchased from the open market.

Construction work

- Carpentry inside the halls during build-up is not permitted.
- Only assembly of the display and minor finishing/touching up is allowed. Contractors violating this guideline will be prevented from continuing work on the exhibitors stand inside the hall.
- It is mandatory to use an old flex sheet, Carpet or plastic sheet on the ground before starting the installation of your raw booth.

Delivery and Removal of Exhibit

- The delivery and removal of exhibition goods, with the exception of hand-carried materials, should take place via the loading platform of exhibition hall.
- The unloading/loading area is limited. Empty vehicles cannot be left on the loading platform under any circumstances at any time.
- Exhibits will NOT be allowed to be taken out of the exhibition halls during the exhibition period.

Waste

- Exhibitors are advised not to throw waste material from their stands on the aisles. Empty cases /crates should not be left in the aisles to ensure the safety of all SHOW participants.

Storage

- No storage facilities are available in the hall for packing cases, surplus materials or other property of the exhibitors.
- Arrangements for safekeeping of such items must be made with the freight forwarder.
- Use of passageways behind stalls for storage of empty, waste or surplus material is strictly prohibited.
- The organizer reserves the right to invoice exhibitors for excessive packing materials and discarded crates or cartons lying behind the stall area.

Stand Number and Final Allocation

- Stand locations and stand numbers will be reconfirmed by Geospatial World in case it is necessary to change an exhibitor's stand number or stand location, the exhibitor will be notified immediately.

Shipping & Logistics

GeoSmart India 2025 has appointed two official logistics partners to support exhibitors with customs clearance, freight forwarding, and on-site handling at Bharat Mandapam. Exhibitors may select either partner depending on their requirements.

Both P.S. Bedi & Co. Pvt. Ltd. and DB Schenker India Pvt. Ltd. are authorized.

Services covered: international freight, customs clearance, warehousing, transport to venue, on-site unloading/loading, equipment hire (cranes, forklifts, manpower).

Deadlines:

- Sea shipments → minimum 20 working days before delivery
- Air shipments → minimum 10 working days before delivery

Insurance: Exhibitors must insure their goods throughout transport, handling, and exhibition.

Only authorized providers can operate forklifts, cranes, and other heavy equipment inside Bharat Mandapam.

For tariffs, handling charges, customs procedures, and forms → see [Shipping Information Page](#).

Internet Connectivity

Dedicated internet services at Bharat Mandapam are provided exclusively by **RailTel Corporation of India Ltd.**

- Exhibitors may book LAN / Wi-Fi connections for their booth through RailTel.
- Booking forms and tariff details are available in the Annexures section and on the Exhibitor Portal.
- Orders and payments must be made directly to RailTel.
- Advance booking is strongly recommended, as on-site requests are subject to availability and higher charges.
- For tariffs, booking form, and contact details – please refer to the [Internet Order Form](#).

Safety Guidelines

Personal Protective Equipment (PPE)

- Safety Helmets: Mandatory for all contractors during build-up and dismantling. Must be worn properly with chinstraps fastened.
- Safety Footwear: Protective shoes (Category S3 or higher) with reinforced toes are required in construction zones.
- Other PPE: Gloves, goggles, masks, and earplugs should be used where necessary.

Working at Height

For raw space contractors, any work above 2 meters requires certified scaffolding or platforms.

- Scaffolds must include guard rails, toe boards, and outriggers.
- Workers must wear safety belts/harnesses clipped to anchor points.
- Passing/throwing tools or objects is prohibited.
- Workers under the influence of alcohol or non-qualified personnel are not allowed.

Electrical Installation

Only licensed electricians may perform electrical work.

- All circuits must have proper earthing and follow IS standards.
- Use double-sheathed copper cables (min. 1.5 mm²).
- No aluminum wires, taped joints, or exposed wiring.
- Distribution boxes must be enclosed; no cables across gangways.
- All installations must be tested & certified before activation.

Fire & Painting Regulations

Spray painting is prohibited inside the hall.

- Only small touch-up painting with non-toxic, non-aerosol paints is allowed.
- All flammable materials (thinners, etc.) must be stored outside the hall.
- Painting must be done in well-ventilated areas.
- Contractors are liable for damages caused by painting activities.

Insurance & Liability

Exhibitor Responsibility:

All exhibitors are required to arrange adequate insurance coverage at their own expense. This must include (but is not limited to):

- Transport of exhibits to and from the venue
- Coverage during installation, exhibition days, and dismantling
- Public liability, property damage, theft, fire, natural disasters, and third-party injury claims

Organiser Liability:

GeoSmart India 2025 organisers, venue authorities, and official contractors shall not be held liable for:

- Loss, theft, or damage to exhibits, booth materials, or personal property
- Delay in shipment, customs clearance, or delivery
- Any accidents or injuries occurring within exhibitor booths

Indemnity:

By participating in the exhibition, exhibitors accept full responsibility for their participation and agree to indemnify and hold harmless the organizers, venue authorities, and contractors from any claims, liabilities, costs, or damages that may arise in connection with their involvement in the event.

Sustainability Guidelines

At GeoSmart India 2025, we are committed to running a sustainable and responsible event. We request all exhibitors to support our efforts by adopting the following practices:

Stand Construction & Materials

- Use reusable, recyclable, or modular stand structures.
- Avoid single-use plastics, PVC banners, and foam boards.
- Use water-based, non-toxic paints and adhesives.

Energy & Utilities

- Use LED lighting and energy-efficient equipment.

Promotional Materials

- Prefer digital brochures or QR codes over printed leaflets.
- If printing is necessary, use recycled paper and soy-based inks.
- Avoid giveaways that are disposable or environmentally harmful.

03.Exhibitor Services

Service	Official Contact	Order Due Date
<ul style="list-style-type: none"> Exhibition Fabricator Booth Designing Extra Furniture Prints and Installation Electrical and Lighting Audio-visual and Computer Plants and Flower Cleaning 	<p>Wasim Uddin Plexus Event management pvt. Ltd. Mobile: 9958282653 Email: plexusexpo@gmail.com</p>	2 nd Nov 2025
<ul style="list-style-type: none"> Fascia Name Form Company Information Form Security Deposit Form Electricity Form 	<p>Yash Agarwal Geospatial world Mobile : +91 9319900362 Email: Yash@geospatialworld.net</p>	2 nd Nov 2025
<ul style="list-style-type: none"> Internet 	<p>Amarjeet Singh Railtel Corporation of India Ltd. Mobile : +91 9212168823 Email: support.itpo@railwire.co.in</p>	2 nd Nov 2025

Service	Official Contact	Order Due Date
Freight Forwarder	<p>1. Rajan Rawat DGM – Exhibitions & Events PS Bedi & Co Pvt Ltd. Mobile : +91 9971889881 Email : rrawat@psbedi.com</p>	Refer to Shipping Manual
	<p>2. Prasun Roy Head - Fairs & Exhibition Schenker India Pvt.Ltd Mobile: +91 8076780533 / +91 9871611599 Email: prasun.roy@dbschenker.com</p>	



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**GEOSPATIAL
WORLD**
ADVANCING KNOWLEDGE FOR SUSTAINABILITY

Thanks!

Please feel free to reach
out with any questions at
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Visit Website

